

Dealer Name: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

**AMI Jobsite Delivery Questionnaire**

**Customer/ Contact Name:** \_\_\_\_\_

**Delivery Address:** \_\_\_\_\_

**Best Phone Number to set up delivery?** \_\_\_\_\_

**Circle One: Home or Mobile**

**Email Address:** \_\_\_\_\_

Preferred Communication (Circle One): Call / Text/ Email

**When setting up a jobsite delivery for AMI, please review the following information with your customers at the time of purchase and initial next to each required item.**

**Submit completed form with AMI order forms to complete order process.**

- 1. AMI delivers material to the garage only and are NOT permitted to enter the home or business **Initial:** \_\_\_\_\_
- 2. AMI’s minimum delivery fee is \$250 **Initial:** \_\_\_\_\_
- 3. AMI has ONE delivery driver per delivery, will someone be available at the jobsite to assist in unloading the vehicle? **Y or N**
- 4. If no, additional staff would be required at a minimum fee of \$50 to assist with unloading **Initial:** \_\_\_\_\_
- 5. Driveways or garage access will need to be clear of debris and obstacles to allow our delivery truck adequate space to maneuver. Can we back up a 15’ L, 13’ H, 10’ W box truck? **Y or N**
- 6. AMI will manufacture your custom order with the highest priority within our current lead times. If your order is not needed right away, please provide a need by date: \_\_\_/\_\_\_/\_\_\_
- 7. If a need by date is not provided and your jobsite is not ready at the time that your delivery is set up, AMI will invoice your order in full. You will be charged a **weekly** storage fee of **\$50 per week** until order is received. **Initial:** \_\_\_\_\_
- 8. AMI product must be stored properly to ensure material does not become damaged prior to installation- see AMI website for proper storage information **Initial:** \_\_\_\_\_

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